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**RESERVATION OF TITLE CLAIM  
SUMMARY/FACT SHEET**

**Supplier:**  
**Contact:**  
**Telephone:**  
**Fax:**  
**Claim Received:**

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Supply contract with ROT Terms                      Yes/No

Date of Supply Contract:

Supply Contract Reviewed

If no supply contract – summarise course of dealing;

Clause Type:                      *Simple / All Monies / Proceeds of Sale*

*If Simple Clause:*

Stock at                      Matched to unpaid invoices by the supplier to our satisfaction      Yes/No

*If All Monies Clause:*

When was account last a zero balance?

Was any stock on hand supplied before this date                      Yes/No (If yes \$ \_\_\_\_\_ )

Legal advice required

Date legal advice sought (if applicable)

Date legal advice received (if applicable)

Claim Amount                      \$ \_\_\_\_\_

Claim agrees to company creditors ledger                      Yes/No

Cost price on stock sheets      \$ \_\_\_\_\_ plus GST \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Merchandising comments of quality of stock:

Accept claim for \$ \_\_\_\_\_

Reject Claim for \$ \_\_\_\_\_

If Accepted:      Return stock / Pay in cash